

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION
Thursday, November 16, 2023
Des Moines, IA

MINUTES

PRESENT: Kelly Hayworth, President
Dan Widmer, Vice-President
Jamie Anderson, Trustee
Rhonda Deters, Trustee
Katy Flint, Trustee
Adam Grier, Trustee
Eric Van Lancker, Trustee

ALSO PRESENT: Jeff Hovey, Director of Risk Services
Dana Monosmith, Controller
Matt Jackson, Claim Manager
Katie Wheeler, Director of Communication
Lisa Mart, Human Resources and Management Advisor
Dean Schade, Safety and Risk Improvement Manager
Heather Roberts, Director of Information Technology
Andrew Justice, Underwriting Analyst
Ashley Baily, Accounting Assistant
Joe Lee, RSM LLP
Lori Julga, Milliman Inc
Josh Nichols, CRMS
Beau Hupke, CRMS
Bill Peterson, ISAC

ABSENT: Janelle Bertrand, Trustee
Teresa Rotschafer, Trustee

1. Call to Order and Roll Call

President Kelly Hayworth called the meeting to order at 10:04 a.m.

2. Board of Trustee Election Results

The Director noted that all trustees on the ballot were re-elected, including Trustees Widmer, Anderson, and Deters.

3. Election of Officers

Moved by Trustee Grier, seconded by Trustee Deters, to elect Kelly Hayworth to the office of President and Dan Widmer to the office of Vice-President for a one-year term. Motion approved.

4. Consent Agenda

Moved by Vice President Widmer, seconded by Trustee Flint, to approve the consent agenda. Motion approved.

5. Audit Report

Joe Lee, RSM LLP, presented the fiscal year 2022-2023 audit report with a clean, unqualified opinion.

Moved by Trustee Van Lancker, seconded by Trustee Anderson, to accept the fiscal year 2022-2023 audit report. Motion approved.

6. Actuarial Report

Lori Julga, Milliman Inc., discussed the fiscal year 2022-2023 actuarial analysis report on rates, reserves, and discounts, and responded to questions from the board. Discussion ensued.

Moved by Vice-President Widmer, seconded by Trustee Anderson, to acknowledge the fiscal year 2022-2023 actuarial report. Motion approved.

7. CRMS Marketing Report

Josh Nichols and Beau Hupke, County Risk Management Services (CRMS) representatives, gave an update on county marketing efforts.

8. Communication and Engagement Report

The director of communication summarized staff marketing activities since the last board meeting.

9. Safety and Risk Improvement Update

The safety and risk improvement manager reviewed staff activities since the last board meeting as outlined under tab 9 of the board packet.

10. Target Equity Update

The director and controller discussed the target equity range as enclosed under tab 10 of the board packet.

11. NCCI Rates

The director reviewed the NCCI rate filing under tab 11.

12. Rate Determination for 2024-2025

The director briefly described the historical and projection spreadsheets enclosed under tab 12 of the board packet. A decision will need to be made by the board at the January board meeting, therefore any additional information needs to be requested before that meeting.

13. Davies Claims Report

Moved by Trustee Flint, seconded by Trustee Grier, to move into closed session. The board approved by roll call to move into closed session (21.5(1)(a)) due to the discussion of confidential personal health information at 11:12 a.m. on November 16, 2023. Motion approved.

Moved by Vice President Widmer, seconded by Trustee Anderson, to return to open session. The board approved to return to open session by roll call at 11:17 a.m. on November 16, 2023. Motion approved.

14. Risk Management Action Plan

The underwriting analyst reviewed the documents under tab 14 regarding member compliance with firefighter criteria.

Moved by Trustee Van Lancker, seconded by Trustee Anderson, to follow staff recommendation for the two members listed under tab 14 of the board packet unless appropriate documents are received. Motion approved.

15. Memorandum of Understanding with the Office of the Chief Information Officer

The director of IT reviewed the memo under tab 15 of the board packet.

Moved by Trustee Van Lancker, seconded by Trustee Flint, to approve management signing the contract under tab 15 of the board packet. Motion approved.

16. AV Approval

The director of IT reviewed the audiovisual proposal to refresh the office rooms.
Discussion ensued.

Moved by Trustee Van Lancker, seconded by Trustee Anderson, to approve management signing the audiovisual contract under tab 16 of the board packet.
Motion approved.

17. Nominating Committee

A nominating committee consisting of Vice-President Widmer and Trustees Anderson and Van Lancker, was formed to fill IMWCA board openings.

18. Other Business and Upcoming Meetings of the Board of Trustees

The next regularly scheduled board meeting is Thursday, January 25, 2023 with the location to be determined.

The calendar year 2024 board meeting schedule was enclosed under tab 18.

15. Claims Report

Moved by Trustee Flint, seconded by Vice-President Widmer, to move into closed session. The board approved by roll call to move into closed session (21.5(1)(a)) due to the discussion of confidential personal health information at 12:30 p.m. on November 16, 2023. Motion approved.

Moved by Vice-President, seconded by Trustee Deters, to return to open session. The board approved to return to open session at 12:40 p.m. on November 16, 2023.
Motion approved.

16. Adjournment

The meeting adjourned at 12:41 p.m.

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A handwritten signature in black ink that reads "Jeff Hovey". The signature is written in a cursive style with a large, looping 'H' and a long, sweeping underline.

Jeff Hovey, Director of Risk Services