

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION
Friday, November 17, 2022
Des Moines, IA

MINUTES

PRESENT: Kelly Hayworth, President
Dan Widmer, Vice-President
Jamie Anderson, Trustee
Janelle Bertrand, Trustee (by phone)
Rhonda Deters, Trustee
Adam Grier, Trustee
Eric Van Lancker, Trustee

ALSO PRESENT: Jeff Hovey, Director of Risk Services
Dana Monosmith, Controller
Matt Jackson, Claim Manager
Chad Waller, Communication and Engagement Manager
Lisa Mart, Human Resources and Management Advisor
Dean Schade, Safety and Risk Improvement Manager
Andrew Justice, Underwriting Analyst
Ashley Baily, Accounting Assistant
Bill Sueppel, Legal Counsel
Joe Lee, RSM LLP
Laura Currie, RSM LLP
Lori Julga, Milliman Inc
Josh Nichols, CRMS
Willene White, CRMS

ABSENT: Katie Flint, Trustee
Teresa Rotschafer, Trustee

1. Call to Order and Roll Call

President Kelly Hayworth called the meeting to order at 10:01 a.m.

2. Board of Trustee Election Results

The Director noted that all trustees on the ballot were re-elected, including new board member Katie Flint, to the IMWCA Board of Trustees.

3. Election of Officers

Moved by Trustee Van Lancker, seconded by Trustee Anderson, to elect Kelly Hayworth to the office of President and Dan Widmer to the office of Vice-President for a one-year term. Motion approved.

4. Consent Agenda

Moved by Vice President Widmer, seconded by Trustee Deters, to approve the consent agenda. Motion approved.

5. Audit Report

Joe Lee and Laura Currie, RSM LLP, presented the fiscal year 2021-2022 audit report with a clean, unqualified opinion.

Moved by Trustee Anderson, seconded by Vice President Widmer, to accept the fiscal year 2021-2022 audit report. Motion approved.

6. Actuarial Report

Lori Julga, Milliman Inc., discussed the fiscal year 2021-2022 actuarial analysis report on rates, reserves, and discounts, and responded to questions from the board. Discussion ensued.

Moved by Trustee Van Lancker, seconded by Trustee Anderson, to acknowledge the fiscal year 2021-2022 actuarial report. Motion approved.

7. CRMS Marketing Report

Josh Nichols and Willene White, County Risk Management Services (CRMS) representatives, gave an update on county marketing efforts.

8. Communication and Engagement Report

The communication and engagement manager summarized staff marketing activities since the last board meeting.

9. Safety and Risk Improvement Update

The safety and risk improvement manager reviewed staff activities since the last board meeting as outlined under tab 9 of the board packet.

10. Financial Report

The controller discussed the financial report as enclosed under tab 10 of the board packet.

Moved by Trustee Deters, seconded by Trustee Anderson, to accept the financial report. Motion approved.

11. Rate Determination for 2023-2024

The director briefly described the historical and projection spreadsheets enclosed under tab 11 of the board packet. A decision will need to be made by the board at the January board meeting, therefore any additional information needs to be requested before that meeting.

12. Sophos Contract

The director discussed the need for a Sophos 3-year contract under tab 12 of the board packet.

Moved by Trustee Van Lancker, seconded by Vice President Widmer, to approve the 3-year contract for Sophos. Motion approved.

13. Risk Management Action Plan

The underwriting analyst reviewed the documents under tab 13 regarding member compliance with firefighter criteria.

Moved by Trustee Van Lancker, seconded by Trustee Deters, to follow staff recommendation for the three members listed under tab 13 of the board packet unless appropriate documents are received.

14. Other Business and Upcoming Meetings of the Board of Trustees

The next regularly scheduled board meeting is Thursday, January 26, 2023. The director discussed office space and board member emails.

The calendar year 2023 board meeting schedule was enclosed under tab 14.

15. Claims Report

Moved by Vice President Widmer, seconded by Trustee Anderson, to move into closed session. The board approved by roll call to move into closed session

(21.5(1)(a)) due to the discussion of confidential personal health information at 11:40 a.m. on November 17, 2022. Motion approved.

Moved by Trustee Deters, seconded by Vice President Widmer, to return to open session. The board approved to return to open session at 11:47 a.m. on November 17, 2022. Motion approved.

16. Adjournment

The meeting adjourned at 11:48 a.m.

A handwritten signature in cursive script that reads "Jeff Hovey". The signature is written in black ink and is positioned above a horizontal line.

Jeff Hovey, Director of Risk Services