

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION
Thursday, June 15, 2023
Des Moines, IA

MINUTES

PRESENT: Kelly Hayworth, President
Dan Widmer, Vice-President
Rhonda Deters, Trustee
Katy Flint, Trustee
Adam Grier, Trustee
Teresa Rotschafer, Trustee

ALSO PRESENT: Jeff Hovey, Director of Risk Services
Alan Kemp, Administrator
Dana Monosmith, Controller
Katie Wheeler, Communication and Engagement Manager
Matt Jackson, Claims Manager
Dean Schade, Safety and Risk Improvement Manager
Heather Roberts, Director of Information Services
Andrew Justice, Underwriting Analyst
Lisa Mart, Human Resources and Advisement Manager
Ashley Baily, Accounting Assistant
William J. Sueppel, Legal Counsel
Terry Axman, CRMS
Willene White, CRMS
Russ Sporer, CRMS

ABSENT: Jamie Anderson, Trustee
Janelle Bertrand, Trustee
Eric Van Lancker, Trustee

1. Call to Order and Roll Call

President Hayworth called the meeting to order at 10:01 a.m.

2. Consent Agenda

Moved by Vice-President Widmer, seconded by Trustee Deters, to approve the consent agenda. Motion approved.

3. IMWCA Staffing

The director updated the board on staffing.

4. CRMS Marketing Report

Terry Axman, Willene White, and Russ Sporer of County Risk Management Services (CRMS) gave an update on county marketing efforts.

5. Financial Report

The controller reviewed the financial report as enclosed in the board packet.

Moved by Trustee Rotschafer, seconded by Trustee Flint, to approve the financial report under tab 5 of the board packet. Motion approved.

6. Safety and Risk Improvement Report

The safety and risk improvement manager discussed staff activities.

7. Proposed Budget for 2023-2024

The director and controller presented the 2023-2024 proposed budget as enclosed under tab 7 of the board packet. Discussion ensued.

Moved by Trustee Grier, seconded by Vice-President, to approve the proposed 2023-2024 budget as enclosed under tab 7 of the board packet. Motion approved unanimously.

8. Cyber Incident Review

Moved by Trustee Deters, seconded by Trustee Flint, to move into closed session. The board approved by roll call to move into closed session (21.5(1)(k)) due to the discussion of information contained in records in the custody of a governmental body that are confidential records pursuant to section 22.7, subsection 50 at 11:05 a.m.

Moved by Trustee Grier, seconded by Vice-President Widmer, to return to open session. The board approved to return to open session at 11:45 a.m. Motion approved.

9. IMWCA Board Election

The director discussed the board positions up for re-election this fall.

10. Proposed Calendar

The director noted the proposed calendar schedule for 2024 as enclosed under tab 10 of the board packet.

11. Other Business

The next board meeting is Thursday, August 24, 2023.

12. Claims Report

Moved by Trustee Rotschafer, seconded by Trustee Deters, to move into closed session. The board approved by roll call to move into closed session (21.5(1)(a)) due to the discussion of confidential personal health information at 11:48 a.m.

Moved by Vice-President Widmer, seconded by Trustee Deters, to return to open session.
The board approved to return to open session at 11:54 a.m. Motion approved.

13. Adjournment

The meeting adjourned at 11:55 a.m.

A handwritten signature in black ink that reads "Jeff Hovey". The signature is written in a cursive style with a large, looping flourish at the end of the word "Hovey".

Jeff Hovey, Director of Risk Services

Board packet related materials are available for inspection upon request by contacting Jeff Hovey at (515) 974-5350.