IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION
Tuesday, August 20, 2024

MINUTES

PRESENT: Kelly Hayworth, President
Dan Widmer, Vice-President
Jamie Anderson, Trustee (by zoom)
Janelle Bertrand, Trustee (by zoom)
Katy Flint, Trustee
Adam Grier, Trustee (by zoom)
John Konior, Trustee
Terri Martens, Trustee (by Zoom)
Eric Van Lancker, Trustee

ALSO PRESENT: Jeff Hovey, Director of Risk Services
Alan Kemp, Administrator
Dana Monosmith, Controller
Matt Jackson, Claims Manager
Jordan Hagans, Director of Information Services
Katie Wheeler, Director of Communications and Engagement
Lisa England, Human Resource and Management Advisor
Ashley Baily, Accountant
Dean Schade, Safety and Risk Improvement Manager
Andrew Justice, Underwriting Manager
Terry Axman, CRMS

ABSENT:

1. Call to Order and Roll Call

   President Kelly Hayworth called the meeting to order at 2:00 p.m.

2. Consent Agenda

   Moved by Vice-President Widmer, seconded by Trustee Konoir, to approve the consent agenda. Motion approved unanimously.

3. CRMS Marketing Report

   Terry Axman, CRMS representative, gave an update on county marketing efforts and competition in the market place.

4. Communications and Engagement Report

   The director of communication and engagement updated the board on communications with members and agents.

5. Financial Report

The controller reviewed the June 30, 2024 financial report and answered board questions.

Moved by Trustee Flint, seconded by Trustee Van Lancker, to approve the financial report. Motion approved unanimously.

6. Audit Planning Letter

The audit planning letter from RSM was not finalized and therefore was not presented.

7. Safety and Risk Improvement Report

The safety and risk improvement manager discussed staff activities and changes.

8. Annual Report of Losses and Trends

The underwriting analyst examined the fiscal year 2024 losses and trends with the trustees as enclosed under tab 8 of the board packet.

9. Risk Management Action Plan

The underwriting analyst reviewed the enclosed risk management action plan under tab 9 for members not in compliance.

Moved by Trustee Bertrand, seconded by Trustee Anderson, to approve termination of the member on the RMAP list under tab 9. Motion approved unanimously.

10. IMWCA Grant Request

The human resource and management advisor discussed the request for an IMWCA grant per the information under tab 10 in the board packet. Discussion ensued.

Moved by Trustee Van Lancker, seconded by Trustee Konior, to approve the grant as recommended by staff. Motion approved unanimously.

11. General Counsel Appointment

The director of risk services reviewed the search for new general counsel and the letter of engagement as enclosed under tab 11.

Moved by Trustee Van Lancker, seconded by Trustee Flint, to approve the appointment of the general counsel as recommended under tab 11. Motion approved unanimously.

12. Annual Meeting and Election of Trustees

The director discussed that the Trustees with terms up for renewal have all agreed to run again for the Board of Trustees.

Moved by Trustee Flint, seconded by Vice-President Widmer, to approve the meeting notice and mail-in ballot for election of trustees as enclosed under Tab 12 of the board packet. Motion approved unanimously.

13. Other Business and Upcoming Meetings of the Board of Trustees

The next regularly scheduled board meeting is Thursday, November 14, 2024. The 2025 calendar schedule is enclosed under tab 13.

14. Claims Report

Moved by Trustee Flint, seconded by Vice-President Widmer, to move into closed session. The board approved by roll call to move into closed session (21.5(1)(a)) due to the discussion of confidential personal health information at 3:24 p.m. on August 20, 2024.

Moved by Vice-President Widmer, seconded by Trustee Flint, to return to open session. The board approved by roll call to return to open session at 3:32 p.m. on August 20, 2024.

15. Adjournment

The meeting adjourned at 3:33 p.m.

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Jeff Hovey, Director of Risk Services