

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION
Thursday, August 19, 2021
Des Moines, IA

MINUTES

PRESENT: Kelly Hayworth, President
Wanda Hemesath, Vice-President
Rhonda Deters, Trustee
Denise Fraise, Trustee
Adam Grier, Trustee
Eric Van Lancker, Trustee
Dan Widmer, Trustee

ALSO PRESENT: Jeff Hovey, Director of Risk Services
Alan Kemp, Administrator
Dana Monosmith, Controller
Matt Jackson, Claims Manager
Tim Kirgan, Marketing Manager
Lisa Mart, Human Resource Specialist
Ashley Baily, Accounting Assistant
Dean Schade, Safety and Risk Improvement Manager
Heather Roberts, Director of Information Services
Andrew Justice, Underwriting Analyst
Bill Dickey, Safety and Risk Improvement Representative
Bill Peterson, ISAC
Willene White, CRMS
Beau Hupke, CRMS
Josh Nichols, CRMS

ABSENT: Jamie Anderson, Trustee
Ty Wheeler, Trustee

1. Call to Order and Roll Call

President Kelly Hayworth called the meeting to order at 10:04 a.m.

2. Consent Agenda

Moved by Vice President Hemesath, seconded by Trustee Widmer, to approve the consent agenda. Motion approved.

3. CRMS Marketing Report

Willene White, Beau Hupke, and Josh Nichols, CRMS representatives, gave an update on county marketing efforts and competition in the market place.

4. IMWCA Marketing Report

The marketing manager summarized staff marketing activities.

5. Financial Report

The controller reviewed the June 30, 2021 financial report as enclosed under tab 5 of the board packet and answered board questions.

Moved by Vice-President Hemesath, seconded by Trustee Grier, to approve the financial report. Motion approved.

6. Audit Planning Letter

The controller reviewed the audit planning letter from RSM as enclosed under tab 6 of the board packet.

7. Safety and Risk Improvement Report

The safety and risk improvement manager discussed staff activities and changes.

8. IMWCA Grant Program

The safety and risk improvement manager discussed changes proposed to the safety grant program outlined in the memo enclosed under tab 8 of the board packet.

Moved by Trustee Grier, seconded by Trustee Deters, to approve the safety grant program changes per tab 8 of the board packet. Motion approved.

9. IMWCA Website

The director of information technology reviewed the development status of the IMWCA website include Phase I, Phase II, and maintenance. Discussion ensued.

Moved by Vice-President Hemesath, seconded by Trustee Deters, to move forward with Phase II of the website project as stated in the memo under tab 9 of the board packet. Motion approved.

Moved by Trustee Widmer, seconded by Trustee Grier, to approve up to the \$150,000 consulting fees included in the current year budget for the remainder of the website Phase I and Phase II as stated in the memo under tab 9 of the board packet. Motion approved.

Moved by Trustee Widmer, seconded by Vice-President Hemesath, to move forward with a website maintenance plan of \$13,800 as stated in the memo under tab 9 of the board packet with the budget to be amended at later board meeting. Motion approved.

10. Annual Report of Losses and Trends

The underwriting analyst examined the fiscal year 2021 losses and trends with the trustees as enclosed under tab 10 of the board packet.

11. Risk Management Action Plan

The underwriting analyst reviewed two members not in compliance with firefighter criteria.

Moved by Trustee Fraise, seconded by Trustee Widmer, to terminate the current 2122 policy coverage for the city of George due to non-compliance with firefighter criteria. Motion approved.

12. NCCI Rates

The director noted NCCI rate changes effective 1/1/2022 and the effect on IMWCA premium.

13. Annual Meeting and Election of Trustees

The director discussed that the Trustees with terms up for renewal have all agreed to run again for the Board of Trustees.

Moved by Trustee Deters, seconded by Vice-President Hemesath, to approve the meeting notice and mail-in ballot for election of trustees as enclosed under Tab 13 of the board packet. Motion approved.

14. Other Business and Upcoming Meetings of the Board of Trustees

The next regularly scheduled board meeting for November will need a date change to be determined.

15. Claims Report

Moved by Trustee Deters, seconded by Trustee Widmer, to move into closed session. The board approved by roll call to move into closed session (21.5(1)(a)) due to the discussion of confidential personal health information at 11:55 a.m. on August 19, 2021.

Moved by Trustee Widmer, seconded by Trustee Deters, to return to open session. The board approved by roll call to return to open session at 12:02 p.m. on August 19, 2021.

14. Adjournment

The meeting adjourned at 12:03 p.m.

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A handwritten signature in black ink that reads "Jeff Hovey". The signature is written in a cursive style with a long horizontal stroke at the end of the word "Hovey".

Jeff Hovey, Director of Risk Services