

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION  
Thursday, April 14, 2022  
Des Moines, IA

MINUTES

PRESENT: Kelly Hayworth, President  
Jamie Anderson, Trustee  
Rhonda Deters, Trustee  
Adam Grier, Trustee  
Teresa Rotschafer, Trustee

ALSO PRESENT: Jeff Hovey, Director of Risk Services  
Dana Monosmith, Controller  
Matt Jackson, Claims Manager  
Tim Kirgan, Marketing Manager  
Dean Schade, Loss Control Manager  
Andrew Justice, Underwriting Analyst  
Ashley Baily, Accounting Assistant  
William J. Sueppel, Legal Counsel  
Terry Axman, CRMS

ABSENT: Denise Fraise, Trustee  
Eric Van Lancker, Trustee  
Dan Widmer, Vice-President

1. Call to Order and Roll Call

Vice-President Hayworth called the meeting to order at 9:01 a.m.

2. Consent Agenda

Moved by Trustee Deters, seconded by Trustee Anderson, to approve the consent agenda.  
Motion approved unanimously.

3. CRMS Marketing Report

Terry Axman of County Risk Management Services (CRMS), gave an update on county marketing efforts and competition in the market.

4. IMWCA Marketing Report

The marketing manager summarized staff marketing activities, including meetings with agents and members, and competition in the market.

5. Safety and Risk Management Report

The safety and risk manager reviewed staff activities.

6. RMAP Report

The underwriting analyst reviewed the RMAP report enclosed under tab 6 of the board packet. Board discussion resulted.

Moved by Trustee Grier, seconded by Trustee Deters, to approve the staff RMAP recommendations as contained under tab 6 of the board packet. Motion approved unanimously.

7. Financial Report

The controller reviewed the December 2021 financial statements. Discussion ensued.

Moved by Trustee Anderson, seconded by Trustee Grier, to accept the financial statements as contained under tab 7 of the board packet. Motion approved unanimously.

8. Proposed Budget for 2022-2023

The director of risk services and controller presented the 2022-2023 proposed budget as enclosed under tab 8 of the board packet. Discussion occurred regarding several items.

Moved by Trustee Deters, seconded by Trustee Anderson, to approve the proposed 2022-2023 budget as enclosed under tab 8 of the board packet. Motion approved unanimously.

9. IMWCA Bylaws Update

The director of risk services discussed the proposed change to the IMWCA Bylaws.

Moved by Trustee Grier, seconded by Trustee Deters to approve the proposed change to the IMWCA Bylaws as included under Tab 9 of the board packet. Motion approved unanimously.

10. IMWCA Office Space

The director of risk services discussed future plans for office space.

11. RCT Contract Renewal

The director of risk services discussed the proposed contract for the loss control software.

Moved by Trustee Rotschafer, seconded by Trustee Deters, to authorize the director of risk services to sign the 3-year RCT contract renewal. Motion approved unanimously.

12. Ventiv Contract Renewal

The director of risk services discussed the proposed contract for the claim software.

Moved by Trustee Rotschafer, seconded by Trustee Anderson, to authorize the director of risk services to sign the 3-year Ventiv contract renewal. Motion approved unanimously.

13. Nominating Committee

The nominating committee recommended Janelle Vertrand from Sioux City to fill the open trustee position.

Moved by Trustee Anderson, seconded by Trustee Grier, to appoint Janelle Vertrand from Sioux City to the open trustee position. Motion approved unanimously.

14. Other Business and Upcoming Meetings of the Board of Trustees

The next board meeting is Thursday, June 16, 2022, with an IMWCA staff appreciation lunch to follow.

15. Claims Report

Moved by Trustee Grier, seconded by Trustee Anderson, to move into closed session. The board approved by roll call unanimously to move into closed session (21.5(1)(a)) due to the discussion of confidential personal health information at 10:08 a.m.

Moved by Trustee Deters, seconded by Trustee Anderson, to return to open session. The board approved by roll call unanimously to return to open session at 10:22 a.m.

16. Adjournment

The meeting adjourned at 10:23 a.m.



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Jeff Hovey, Director of Risk Services