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| Post Offer/Pre Employment:* Background check
* Pre-employment physical
* Drug test (if applicable)

Paperwork:* Job Description
* Federal W-4
* State W-4
* Direct Deposit
* I9 Form
* Emergency Contact
* Certification(s)

Facility Overview:* Building Access
* Tour
* Emergency Exit
* Fire Extinguishers
* Rest Rooms
* Parking
* Breakroom
* Employment Law posting
* Breaks/Meals
* Payroll/Tracking Time
* Dress Code
 | About the Employer:* Organizational Structure
* Mission/Vision/Values

Policies/Procedures:* Employee Handbook
* Safety Manual
* End of Season Performance Appraisal
* Complaint Procedure
* Overtime/Comp. Time
* Security/Workplace Violence
* Emergency Procedures/Sever Weather
* Injury/Illness Reporting
* Disciplinary Action
* Anti-Harassment
* Drug and Alcohol
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