

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION
Thursday, August 20, 2020
Des Moines, IA

MINUTES

PRESENT: Kelly Hayworth, President
Wanda Hemesath, Vice-President
Jamie Anderson, Trustee
Adam Grier, Trustee
Cindy Gosse, Trustee
Ty Wheeler, Trustee
Dan Widmer, Trustee

ALSO PRESENT: Jeff Hovey, Director of Risk Services
Alan Kemp, Administrator
Dana Monosmith, Controller
Matt Jackson, Claims Manager
Tim Kirgan, Marketing Manager
Lisa Mart, Human Resource Specialist
Ashley Baily, Accounting Assistant
Dean Schade, Loss Control Manage
Heather Roberts, Director of Information Services
Andrew Justice, Underwriting Analyst
Bill Sueppel, Legal Counsel
Terry Axman, CRMS
Bill Peterson, ISAC

ABSENT: Eric Van Lancker, Trustee

1. Call to Order and Roll Call

President Kelly Hayworth called the meeting to order at 10:03 a.m.

2. Consent Agenda

Moved by Trustee Gosse, seconded by Vice-President Hemesath, to approve the consent agenda. Motion approved.

3. CRMS Marketing Report

Terry Axman, CRMS representative, gave an update on county marketing efforts and competition in the market place.

4. IMWCA Marketing Report

The marketing manager summarized staff marketing activities.

5. Financial Report

The controller reviewed the June 30, 2020 financial report as enclosed under tab 5 of the board packet and answered board questions.

Moved by Vice-President Hemesath, seconded by Trustee Grier, to approve the financial report. Motion approved.

6. Loss Control Report

The loss control manager discussed staff activities.

7. Review of IMWCA Investment Policy

The director noted the investment policy under tab 7 of the board packet with no modifications.

Moved by Vice-President Hemesath, seconded by Trustee Wheeler, to approve the reviewed investment policy enclosed under tab 7 of the board packet. Motion approved.

8. Loss Control Annual Report

The underwriting analyst examined the fiscal year 2020 losses with the trustees as enclosed under tab 8 of the board packet.

9. Nominating Committee

The nominating committee recommended Rhonda Deters, Grundy County, to fill the open trustee position.

Moved by Trustee Gosse, seconded by Vice-President Hemesath, to accept the recommendation of the nominating committee for the open trustee position. Motion approved.

10. Annual Meeting and Election of Trustees

The director discussed that the Trustees with terms up for renewal have all agreed to run again for the Board of Trustees.

Moved by Vice-President Hemesath, seconded by Trustee Wheeler, to approve the meeting notice and mail-in ballot as enclosed under Tab 10 of the board packet.
Motion approved.

11. Code of Conduct for IMWCA Board of Trustees

The director reviewed the recommended Code of Conduct as enclosed under tab 11.

Moved by Trustee Wheeler, seconded by Trustee Gosse, to approve the Code of Conduct for the Board of Trustees as enclosed under tab 11 of the board packet.
Motion approved.

12. Other Business and Upcoming Meetings of the Board of Trustees

The next regularly scheduled board meeting will be Thursday, November 19, 2020 at 10:00am.

The director noted the board meeting schedule for calendar year 2021 was enclosed under tab 12 of the board packet.

13. Claims Report

Moved by Trustee Gosse, seconded by Vice-President Hemesath, to move into closed session. The board approved by roll call to move into closed session (21.5(1)(a)) due to the discussion of confidential personal health information at 10:46 a.m. on August 20, 2020.

Moved by Trustee Gosse, seconded by Vice-President Hemesath, to return to open session. The board approved by roll call to return to open session at 10:57 a.m. on August 20, 2020.

14. Adjournment

The meeting adjourned at 10:57 a.m.

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A handwritten signature in black ink that reads "Jeff Hovey". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Jeff Hovey, Director of Risk Services