

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION
Thursday, April 9, 2020
Des Moines, IA

MINUTES

PRESENT: Kelly Hayworth, President
Wanda Hemesath, Vice-President
Jamie Anderson, Trustee
Cindy Gosse, Trustee
Adam Grier, Trustee
Eric Van Lancker, Trustee

ALSO PRESENT: Jeff Hovey, Director of Risk Services
Dana Monosmith, Controller
Matt Jackson, Claims Manager
Tim Kirgan, Marketing Manager
Dean Schade, Loss Control Manager
Lisa Mart, Human Resource Specialist
Andrew Justice, Underwriting Analyst
Ashley Baily, Accounting Assistant
William J. Sueppel, Legal Counsel
Erin Mullenix, Research Director
Heather Roberts, Director of Information Services
Terry Axman, CRMS
Josh Nichols, CRMS

ABSENT: Ty Wheeler, Trustee
Dan Widmer, Trustee

1. Call to Order and Roll Call

Vice-President Hayworth called the meeting to order at 10:04 a.m.

2. Consent Agenda

Moved by Trustee Gosse, seconded by Trustee Hemesath, to approve the consent agenda.
Motion approved by roll call unanimously.

3. Election of Officers

Moved by Trustee Hemesath, seconded by Trustee Gosse, to nominate Vice-President Hayworth as President. Motion approved unanimously by roll call with Vice-President Hayworth abstaining.

Moved by Trustee Gosse, seconded Trustee Van Lancker, to nominate Trustee Hemesath as Vice-President. Motion approved unanimously by roll call with Trustee Hemesath abstaining.

4. Nominating Committee

President Hayworth appointed a nominating committee including Trustees Gosse and Van Lancker to fill the vacant board member position.

5. CRMS Marketing Report

Terry Axman, County Risk Management Services (CRMS), gave an update on county marketing efforts and competition in the market.

6. IMWCA Marketing Report

The marketing manager summarized staff marketing activities, including meetings with agents and members, and competition in the market.

7. Loss Control Report

The loss control manager reviewed staff activities.

8. Human Resource Specialist Update

The human resource specialist provided an update on activities.

9. Business Continuity Plan

The League's research director presented information regarding the business continuity plan.

10. RMAP Report

The underwriting analyst reviewed the RMAP report enclosed under tab 10 of the board packet. Board discussion resulted.

Moved by Trustee Van Lancker, seconded by Trustee Grier, to approve the staff recommendations on RMAP as contained under tab 10 of the board packet. Motion approved unanimously by roll call.

11. Financial Report

The controller reviewed the December 2019 financial statements.

Moved by Vice-President Hemesath, seconded by Trustee Grier, to approve the financial statements as contained under tab 11 of the board packet. Motion approved unanimously by roll call.

12. CMS Reporting

The director discussed the potential change in process of reporting claims to the Center for Medicare due to recent rule changes.

13. First Responders Assistance Program

The director provided additional information on the Connections EAP program.

14. Proposed Budget for 2020-2021

The director presented the 2020-2021 proposed budget as enclosed under tab 14 of the board packet. Discussion ensued.

Moved by Vice-President Hemesath, seconded by Trustee Gosse, to approve the proposed budget as enclosed under tab 14 of the board packet with the addition of the costs for enhancing the CMS reporting capabilities of IMWCA. Motion approved unanimously by roll call.

15. Other Business

The director discussed the current COVID-19 situation and impacts on IMWCA.

16. Claims Report

Moved by Trustee Gosse, seconded by Trustee Van Lancker, to move into closed session. The board approved by roll call unanimously to move into closed session (21.5(1)(a)) due to the discussion of confidential personal health information at 11:42 a.m.

Moved by Trustee Gosse, seconded by Vice-President Hemesath, to return to open session. The board approved by roll call unanimously to return to open session at 11:55 a.m.

17. Adjournment

The meeting adjourned at 11:56 a.m.



Jeff Hovey, Director of Risk Services