

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION
Thursday, June 20, 2019
Des Moines, IA

MINUTES

PRESENT: Jim Dowling, President
Jamie Anderson, Trustee
Cindy Gosse, Trustee
Adam Grier, Trustee
Wanda Hemesath, Trustee
Dan Widmer, Trustee

ALSO PRESENT: Jeff Hovey, Director of Risk Services
William J. Sueppel, Legal Counsel
Dana Monosmith, Controller
Tim Kirgan, Marketing Manager
Matt Jackson, Claims Manager
Lisa Mart, Human Resource Specialist
Dean Schade, Loss Control Manager
Heather Roberts, Director of Technology
Andrew Justice, Underwriting Analyst
Ashley Baily, Accounting Assistant
Jessica Rutherford, Claims Examiner
TL Cox, BakerTilly (by phone)
Russ Sporer, CRMS
Willene White, CRMS
Clarence Hoffman, CRMS

ABSENT: Kelly Hayworth, Vice-President
Eric Van Lancker, Trustee
Ty Wheeler, Trustee

1. Call to Order and Roll Call

President Jim Dowling called the meeting to order at 10:30 a.m.

2. Joint Meeting with the Iowa League of Cities Board

a. Salary Survey

TL Cox, BakerTilly, provided an overview of the salary survey results for the Iowa League of Cities.

b. Planned Migration to Cloud Based Computing

The Director of Technology discussed the plan to migrate certain computing systems to a cloud-based environment.

3. Consent Agenda

Moved by Trustee Gosse, seconded by Trustee Hemesath, to approve the consent agenda. Motion approved.

4. Financial Report

The controller reviewed the financial report as enclosed in the board packet.

5. CRMS Marketing Report

Russ Sporer, Willene White, and Clarence Hoffman of County Risk Management Services (CRMS), gave an update on county marketing efforts.

6. IMWCA Marketing Report

The marketing manager summarized staff marketing activities.

7. Claims Report

The claims manager introduced the new claims examiner, Jessica Rutherford.

Moved by Trustee Hemesath, seconded by Trustee Gosse to move into closed session. The board approved by roll call to move into closed session (21.5(1)(a)) due to the discussion of confidential personal health information at 1:03 p.m.

Moved by Trustee Hemesath seconded by Trustee Gosse to return to open session. The board approved to return to open session at 1:12 p.m. Motion approved.

8. Loss Control Report

The loss control manager discussed staff activities.

9. Human Resource Specialist Update

The human resource specialist provided an update on activities.

10. Proposed Budget for 2019/2020

The director presented the 2019-2020 preliminary budget enclosed under tab 10 for approval by the board. Discussion ensued.

Moved by Trustee Hemesath, seconded by Trustee Gosse, to approve the budget for fiscal year 2019-2020 as presented under tab 10 of the board packet. Motion approved.

11. RCT Contract Renewal

The director reviewed the three year contract for the RCT loss control software, previously reviewed by legal counsel. Due to the contract duration, specific approval is requested from the board.

Moved by Trustee Hemesath, seconded by Trustee Grier, to approve entering the RCT contract for a three year period. Motion approved.

12. IMWCA Board Election

The director noted the three trustee positions up for reelection this fall were Trustees Gosse, Grier, and Hemesath. All three trustees indicated they will run again.

13. Staffing Update

The director provided an update on staffing.

14. Other Business

The director noted that IMWCA will be implementing a pharmacy benefits management program.

15. Adjournment

The meeting adjourned at 1:45 p.m.



Jeff Hovey, Director of Risk Services

Board packet related materials are available for inspection upon request by contacting Jeff Hovey at (515) 974-5350.