

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION

Thursday, April 5, 2018

Des Moines, IA

MINUTES

PRESENT: Jim Dowling, President  
Kelly Hayworth, Vice-President  
Cindy Gosse, Trustee  
Wanda Hemesath, Trustee  
Kelly Kornegor, Trustee  
Eric Van Lancker, Trustee  
Ty Wheeler, Trustee  
Dan Widmer, Trustee

ALSO PRESENT: Alan Kemp, Administrator  
Dana Monosmith, Controller  
Matt Jackson, Claims Manager  
Tim Kirgan, Marketing Manager  
Dean Schade, Loss Control Manager  
Andrew Justice, Underwriting Analyst  
Scott Smith, Loss Control Representative  
William J. Sueppel, Legal Counsel  
Russ Sporer, CRMS  
Terry Axman, CRMS  
Bill Peterson, ISAC

ABSENT: Sara Kurovski, Trustee

1. Call to Order and Roll Call

President Dowling called the meeting to order at 10:00 a.m.

2. Consent Agenda

Moved by Trustee Gosse, seconded by Trustee Wheeler, to approve the consent agenda.  
Motion approved.

3. Financial Report

The controller reviewed the December 2017 financial statements.

Moved by Trustee Wheeler, seconded by Trustee Hemesath, to approve the December 2017 financial report.

4. CRMS Marketing Report

Russ Sporer and Terry Axman, County Risk Management Services (CRMS), gave an update on county marketing efforts and competition in the market.

5. IMWCA Marketing Report

The marketing manager summarized staff marketing activities, including meetings with agents and members, and competition in the market.

6. Claims Report

Moved by Trustee Hemesath, seconded by Trustee Gosse, to move into closed session. The board approved by roll call to move into closed session (21.5(1)(a)) due to the discussion of confidential personal health information at 10:34 a.m.

Moved by Trustee Van Lancker, seconded by Trustee Hemesath, to return to open session. The board approved to return to open session at 10:47 a.m.

Discussion ensued regarding an aging work force and education on how to fall to help prevent slips, trips, and falls.

7. RMAP Report

The loss control manager reviewed the RMAP information enclosed under tab 7 of the board packet. Board discussion resulted.

Moved by Vice-President Hayworth, seconded by Trustee Gosse, to approve the staff recommendations on RMAP as contained under tab 7 of the board packet. Motion approved.

8. Preliminary Budget for 2018/2019

The controller presented the 2018-2019 preliminary budget enclosed under tab 8 for discussion and possible approval by the board. Discussion developed.

Moved by Trustee Hemesath, seconded by Trustee Kornegor, to approve the budget for fiscal year 2018-2019 as presented under tab 8 of the board packet. Motion approved.

9. Actuary Selection

The controller discussed the proposals received from actuaries and presented the staff recommendation.

Moved by Vice-President Hayworth, seconded by Trustee Wheeler, to approve staff recommendation as enclosed under tab 9 of the board packet. Motion approved.

10. Strategic Planning

The administrator reminded the board that strategic planning will be held along with the next board meeting on June 13 and 14.

11. NLC-RISC Pool Trustees Workshop

The director gave an update on the NLC-RISC pool trustee's workshop to be held from May 10-11 in Sante Fe, New Mexico.

12. Other Business

President Dowling appointed a nominating committee consisting of Vice-President Hayworth, and Trustees Wheeler and Kornegor, to fill the vacant trustee position.

It was noted that IMWCA had obtained the Government Finance Officer Association's Certificate of Excellence in Financial Reporting for the nineteenth year.

13. Adjournment

The meeting adjourned at 11:27 a.m.

A handwritten signature in black ink that reads "Jeff Hovey". The signature is written in a cursive style with a large, looping "H" and "y".

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Jeff Hovey, Director of Risk Services