



Course Information Form

Information below is required to issue CEUs. Please complete and return to the address listed below.

TITLE OF COURSE _____

DATE HELD _____

CITY CLASS HELD IN _____

START TIME _____

END TIME _____

DAY OF WEEK _____

CONTACT PERSON _____

PHONE NUMBER _____

PAYMENT **Must Be Included**
of CEU Forms Filled out x \$10.00 per person
(ex. 5 attended and wanted CEUs x \$10.00 = \$50.00 enclosed)

CEUS _____ *(example: 0.5)*

WHAT LICENSE: Water Treatment Water Distribution Wastewater

*If there is more than one possible way you can apply a CEU to a license you will need to fill out a sheet for each one. (example: 12 students want their CEUs to go toward Water Treatment and 15 students want their CEUs to go toward Wastewater you will need to fill out 2 of these forms and check the appropriate box under **WHAT LICENSE.**)*

PLEASE RETURN THIS FORM, REGISTRATION FORMS AND PAYMENT **WITHIN TWO WEEKS** OF THE COMPLETION OF THE WORKSHOP OR CONFERENCE TO:

Kirkwood Community College
Environmental Training Center
ATTN: Kim Fensterman
P.O. BOX 2068
Cedar Rapids, Iowa 52406